TANF BUDGETING STEPS

Step		
1. Determine gross earned and unearned income, using Tables II (Gross Earned Income) and III (Unearned Income) on the budget form.		
2. On Table IV (130% of Poverty Eligibility Determination on Budget Form), compute the Total Income. Compare the total income to the 130% of the Federal Poverty Level for the appropriate family size on Table I (need Standards/Poverty Levels).	If the Total Income **is greater** than 130% of poverty.	Case is ineligible for cash benefits. The budget ends here.
	If the Total Income **is less** than the 130% of poverty.	Go to Step 3.

3. Using Table V (Initial Eligibility Determination), determine total net income by subtracting 20% gross earnings or $90 work expense (whichever is greater). Subtract child care. Add total Unearned Income from Table III (Unearned Income). **Note**: This step determines eligibility for earned income disregards.	Compare to 100 % Need Standard for family size for application month.	
	If…	**Then…**
	The net income is **more** than the 100% need standard.	Case is ineligible and the TANF budget ends here.
	The net income is **less** than the 100% need standard.	The individual is entitled to the disregard (if not previously exhausted) on the **first cash month**. (If the disregards have been exhausted, apply the standard work deduction). Go to Step 4.

4. Complete Table VI to determine Total Net Income after appropriate disregards or work expense is allowed.		

5. Complete table VII, using Total Net Income from Table VI to determine TANF eligibility and amount of cash benefit. If eligible, TANF earned income disregard count begins or continues with first cash month, as appropriate.	The budget ends here.

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TANF BUDGETING STEPS
Part C

DIVISION OF WELFARE AND SUPPORTIVE SERVICES
TANF BUDGET

Case Name:

Case Number:

Worker Sign:

Date Completed:

I. TANF Budget

PERS	TANF			TANF NNRC RELATIVE CARE	
	130% OF POVERTY	TANF NEED STANDARD (75% OF POVERTY)	PAYMENT ALLOWANCE	275% OF POVERTY	RELATIVE CARE ALLOWANCE
1	$1,472	$849	$254	$3,114	$418
2	$1,984	$1,144	320	$4,196	478
3	$2,495	$1,439	386	$5,278	538
4	$3,006	$1,734	452	$6,359	598
5	$3,518	$2,029	518	$7,441	659
6	$4,029	$2,324	584	$8,523	719
7	$4,540	$2,619	650	$9,604	779
8	$5,052	$2,914	716	$10,686	839

NOTE: For each additional person, add the following amounts to the figures in PERSONS #8.

$511	$295	$66	$1,082	$60

KINSHIP CARE PAYMENT ALLOWANCE

0 through 12 years of age	$401 per Child
13 years of age or older	$463 per Child

NOTE: Only siblings (including legally adopted, step and half brothers and sisters) shall be considered in one assistance unit.

Exception: When the only child in a Kinship Care case is 0-12, the Payment Allowance of $417 for one child is considered.

II. GROSS EARNED INCOME

	Person #1	Person #2
Individual Gross Earned Income		

Total Gross Earned Income

(Transfer amount to Gross Earnings line of Table IV, V & VI)

III. UNEARNED INCOME

Unearned Income Type _____

Unearned Income Type _____

Unearned Income Type _____

Unearned Income Type _____

Total Unearned Income ....

(Transfer amount to Unearned Income line of Table IV, V & VI)

IV. 130% FPL ELIGIBILITY DETERMINATION

Gross Earnings
(From first line of Table II)

Unearned Income   +
(From last line of Table III)

Total Income:

(Transfer amount to Table VII for Overpayment Calculation)

130% Poverty Level

☐ Eligible (Proceed to Part V)
☐ Ineligible The budget ends here unless the income decreased in the budget month or the next month.

V. INITIAL DISREGARD DETERMINATION

	Person #1	Person #2

Gross Earnings:
(From Table II)

20% Gross Earnings:
            Or
$90 Work Expense:
(Enter the larger amount on next line)
Total Expense Amount Allowed: −
(Transfer to Table VI on the **Table V disregard** line when the disregard has ended on initial month determination)

Total after 20%/$90 Expense: −
Child Care Expenses: −
Total Net Earned Income: =
Total Unearned Income: +
(From last line of Table III)

Total Individual Net Income: =   =

Total Combined Net Income:

TANF – Compare to TANF Need Standard for appropriate family size for application month.
(From Table I)
☐ Eligible   ☐ Ineligible

VI. NET INCOME DETERMINATION

	Person #1	Person #2

Gross Earnings:

Person #1 Disregard %   −
Person #2 Disregard %   −
            OR
$90/20% Work Expense   −
Subtotal: =   =

Total Income after Disregards:
Child Care Expense: −
Net Earned Income: =
Total Unearned Income: +
Total Net Income: =

VII. FINAL GRANT DETERMINATION

1. Determine benefit.

Payment Allowance for Household Size:
(From Table I)

OR

Non-Relative Caretaker Allowance:
(From Table I)

Total Net Income: −
(From last line of Table V)
Benefit Amount: =
(Rounded to the Nearest Whole Dollar <.49 or >.50)

Note: Automated budgeting may vary from manual budget results by $1.00.

If there is not an Overpayment or an IPV disqualification, this is the final benefit amount. Budget this amount to SNAP.
If there is an Overpayment or IPV disqualification, proceed to the below for the calculation of the overpayment deduction or 2b for the IPV proration amount.

****

2a. If household has an overpayment:

Determine overpayment deduction.

Total Income from Table IV

Net Grant from 1 above: +
            Total: =

Non-IPV Overpayment (10% reduction)
            Total x .10 =   −
            OR
IPV Overpayment   (20% reduction)
            Total x .20 =   −

Grant Amount after Overpayment Deduction:

(If there are no IPV disqualifications, enter the total grant amount in #3 below, otherwise, continue on to 2b if any household member is disqualified due to an IPV)

2b. If any household member is disqualified due to an IPV.

Determine the pro-rata deduction.

1. Grant from Section VII #1 above:
2. TANF Household Size:
3. Divide the grant from #1 by the TANF household size in #2.

(Enter this amount in #3 below.)

****

3. Final Grant Determination

Enter grant amount from Section VII 1 or 2a above:

_____

Subtract the IPV pro-rata deduction   − *

Final Grant Amount   =

*In cases where an IPV disqualification is imposed, the gross TANF grant prior to the pro-rata deduction is budgeted for SNAP.

Intake Budget:
    App Date: _____   30th Day: _____
    Date Approved: _____   Benefit Month: _____
    Benefit Amount: _____
RD Budget:
    Date RD Completed: _____
    Does this budget computation impact the SNAP case? ☐ YES ☐ NO
    If YES, benefit month to be updated: _____

Best Estimate – Income factoring method for income received monthly, twice per month, weekly, bi-weekly, annually, quarterly, etc. (Check one of the following)

☐ x1   ☐ x2   ☐ x2.15
☐ x4.3 ☐ Annualized ☐ Other

Budgeting policy can be found in the Eligibility and Payments Manual Section A-600.

2183-EE/A (4/22)

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TANF BUDGETING STEPS
Part C

NEVADA STATE DIVISON OF WELFARE AND SUPPORTIVE SERVICES

TANF STEPPARENT/RESPONSIBLE PARENT/TEMPORARY RESIDENT PARENT

DEEMING BUDGET

Case Name	Case Number	Date	Income Month	Grant Month

☐ Intake Budget   ☐ Ongoing Budget   ☐ O/P Budget   ☐ Other

Case Manager

STEPPARENT OR RESPONSIBLE PARENT'S EARNED INCOME

1. Gross earnings or net self-employment income.................................. _____

2. Less
   Work Expense.. –_____

3. **TOTAL NET EARNED INCOME**............ _____

STEPPARENT OR RESPONSIBLE PARENT'S UNEARNED INCOME

4. UIB .... _____

5. Social Security...................................... _____

6. Value of Subsidized Housing
   ($76 maximum) .... _____

7. Other _____ .... _____
   (Type)

8. **TOTAL NET UNEARNED INCOME**...... _____

TOTAL NET INCOME

9. Total Income (sum items 3 & 8)................... _____

10. Less Need Standard (1)............................... –_____

11. Less Support (2).. –_____

12. **NET DEEMABLE INCOME** (Transfer
    to TANF/CHAP Budget - Form 2183).......... _____

NUMBER OF PERSONS	TANF NEED STANDARD
1	$ 911
2	1,233
3	1,554
4	1,875
5	2,196
6	2,518
7	2,839
8	3,160

ADD $321 FOR EACH ADDITIONAL PERSON

(1) Enter the need standard for the number of persons in the stepparent's or responsible parent's home (including the stepparent/parents) who are not included in the TANF assistance unit and are claimed by the stepparent/parent as dependents for Federal Income Tax purposes. Include persons who do not meet TANF citizenship requirements. Do not include SSI recipients.

(2) Disregard amounts actually paid by the stepparent/parent to persons not living in the home who are claimed by the stepparent/parent for Federal Income Tax purposes AND payments made by stepparents/parents for alimony or child support.

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